

# Fu Jen Catholic University

## Guidelines Governing Emergency Financial Aid

Approved by the President on February 17, 2003  
Approved by the President on April 1, 2015

### **Article 1: Objective**

These guidelines were formulated to promote the Christian values of love and charity, combine the strength of the University and the wider community, and provide timely consolation and assistance to current students who have met with an emergency situation.

### **Article 2: Target recipients**

Current students at the University who are studying at the graduate or undergraduate level may apply.

### **Article 3: Eligibility**

Applicants may apply for Emergency Financial Aid under any of the following circumstances:

1. The student dies; the student is hospitalized due to injury or illness; or a serious injury or illness affects the student's ability to continue studies. In addition, the student's family is in difficult financial circumstances and in serious need of financial help.
2. The student's parent or legal guardian is hospitalized for seven or more days due to injury or illness; or a parent's serious illness, injury, or death creates difficulties for the student and affects their ability to continue studies.
3. The student receives ad hoc approval for reasons such as poverty, unique family circumstances, or a major accident that affects the student or a member of their family, which causes the family serious financial distress.

If the combined total annual income of the student and both parents for the most recent year reaches NT\$1 million, or the total value of their combined capital assets reaches over NT\$10 million, they are not eligible to make applications for subparagraphs one and two above. In the case of student death due to an accident, the above restrictions do not apply.

### **Article 4: Monetary Value**

1. If an application has been approved for the conditions stated in Article 3, paragraph 1, subparagraph 1, the amount of aid will be issued as follows:
  - (1) If hospitalization due to injury or illness is less than 7 days, the applicant will receive NT\$5,000. If hospitalization is for 7 days or more, the applicant will receive NT\$10,000.
  - (2) If the patient's condition meets the level of major illness or injury as defined by the National Health Insurance Administration, the applicant

will receive NT\$15,000.

- (3) In the case of death, the applicant will receive NT\$20,000.
2. If an application has been approved for the conditions stated in Article 3, paragraph 1, subparagraph 2, the amount issued is as follows:
  - (1) If hospitalization is for 7 days or more, the applicant will receive NT\$10,000.
  - (2) If the patient's condition meets the level of major illness or injury as defined by the National Health Insurance Administration, the applicant will receive NT\$15,000.
  - (3) In the case of death, the applicant will receive NT\$20,000.
3. Applicants for the conditions stated in Article 3, paragraph 1, subparagraph 3 may receive a suitable amount of relief based on the circumstances, up to a maximum of NT\$20,000.

**Article 5 :**

Each person is limited to applying one time for a single emergency. Special circumstances will be handled on a case-by-case basis. If the parents are both involved in the same emergency as described in Article 3, paragraph 1, subparagraph 2, the amount issued may be doubled.

**Article 6 :**

Applicants who meet the requirements of Article 3 may make an application in accordance with the following regulations:

1. When to apply: The application should be made within 3 months of the date of the emergency. If an application cannot be made by the deadline due to special circumstances, once the applicant receives special approval, these restrictions do not apply.
2. How to apply: complete the Fu Jen Catholic University Request Form for Emergency Financial Aid and submit the necessary documents, a breakdown of total annual income for the most recent year for the student and both parents, as well as a list of capital assets. After obtaining written endorsement from the student's adviser and military instructor, the application should be made at the Student Life Division at the Office of Student Affairs.
3. Approval: After review from the Student Life Division, the application will be sent to the President for approval.

**Article 7: Source of Funds**

1. Funds allocated by the University.
2. Donations made by alumni, instructors, staff, and students of the University.
3. Donations from the wider community.

4. Other.

There is an exclusive fund for Emergency Financial Aid. The Chunghwa Post Office account number is 15159038.

**Article 8: Delivery**

Emergency Financial Aid may be delivered by a special representative of the University, by remittance, or by check.

**Article 9:**

These Guidelines have been sent to the President and will be promulgated and implemented upon approval. Any amendments will follow the same procedure.